

## **City of London Law Society - Training Committee**

MINUTES of meetings the CLLS Training Committee held at the offices of Herbert Smith Freehills, Exchange House, Primrose Street, EC2A 2HS at 5.30 pm on 12 January, 2016

### **PRESENT:**

Caroline Pearce, Cleary Gottlieb Hamilton & Steen (Chair)  
Rita Dev, Allen & Overy  
Ruth Grant, Hogan Lovells  
Hannah Kozlova Lindsay, Berwin Leighton Paisner  
Patrick McCann, Herbert Smith Freehills  
Stephanie Tidball, Macfarlanes  
Frances Moore, Slaughter and May  
Lindsay Gerrand, DLA Piper (by phone)

### **APOLOGIES:**

Catherine Moss, Winckworth Sherwood  
Ben Perry, Sullivan & Cromwell

The meeting discussed the following issues:

#### **1. New Committee Member**

Fran Moore, senior learning and development manager at Slaughter and May was welcomed as a new member of the committee.

#### **2. Briefing Paper**

The draft briefing paper intended to go to CLLS firms was discussed and with a few suggested changes, it was approved. It was agreed that it should be sent for the attention of training partners/training principals, L&D and graduate recruitment managers. Responses would be requested within 3 weeks (with a further week extension if needed). This would give time for collation of responses before our next meeting on 16 February. Survey monkey would be offered as an option for replies.

#### **3. Next Steps – Assessing Competence Consultation**

Ruth Grant and Ben Perry were already looking at certain aspects which we want to include in our response. Hannah agreed to look at the qualification requirements of other professions and each firm would research the qualification requirement in countries where we have offices. These aspects to be available in time for our next meeting.

#### **4. The Apprenticeship Levy**

Stephanie gave a report on the Government's Apprenticeship Levy. Additionally, it was understood that the accountancy firms are considering claims against the levy for training costs of their trainee accountants. Some of the City firms are attending a meeting arranged with the National Apprenticeship Service intended to engage firms with the apprenticeship initiative. The committee did not feel it was incumbent on it to advise members in any detail on the levy but it should be monitoring developments, particularly to consider whether the

levy can be used in equivalent circumstances to the accountancy firms. Links to two key documents are below.

Government response to the consultation published 25 November 2015:

[https://www.gov.uk/government/uploads/system/uploads/attachment\\_data/file/482049/apprenticeship\\_levy\\_response\\_25112015.pdf](https://www.gov.uk/government/uploads/system/uploads/attachment_data/file/482049/apprenticeship_levy_response_25112015.pdf)

Funding rules for trailblazer apprenticeships:

[https://www.gov.uk/government/uploads/system/uploads/attachment\\_data/file/452935/Trailblazer\\_Funding\\_Rules\\_2015\\_to\\_2016\\_version\\_1.pdf](https://www.gov.uk/government/uploads/system/uploads/attachment_data/file/452935/Trailblazer_Funding_Rules_2015_to_2016_version_1.pdf)

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Chair